**Helen Benning Regnier iSchool Graduate Seminar**

Frequently Asked Questions

**Q:** What is the Helen Benning Regnier iSchool Graduate Seminar?

**A:** This graduate seminar, formerly the Graduate Immersion and Milestone Event or GIME, is a highly interactive forum that provides iSchool Master’s degree students with an opportunity to engage with the iSchool community of fellow students, researchers, practitioners, and alumni on a current topical area important to the field and practice of information science.

**Q:** Is there an event website where I can get more information and sign-up?

**A:** Each graduate seminar has its own event page, with the most up-to-date schedule for required and optional events, event locations, hotel registration information, parking, and registration links. All event pages can be found on the iSchool website [https://ischool.syr.edu/events](https://ischool.syr.edu/events). Online registration fee options are available for first time attendees, returning attendees, alumni and practitioners. Fee payment is due when you complete the registration form. Optional events generally require RSVP, but do not cost any additional fees.

**Q:** Where will the March 2019 seminar and optional events be held?

**A:** Optional events will be held or start primarily on campus at Hinds Hall. The required attendance seminar events on Saturday, March 30th, will be held at the Schine Student Center, 304ABC rooms on the second floor of the building.

**Q:** Where and when do we start the events?

**A:** Attendees going to the Friday, March 29th graduate reception should come to the first floor of Hinds Hall by room 120, and follow the staircase down to the iCafe. The Saturday, March 30th seminar will begin on campus with check-in at the registration table outside 304ABC. Check-in will start at 8:00 AM; the breakfast buffet in 304 ABC will be available starting at 8:00 AM.

**Q:** How do I get my seminar badge?

**A:** At the check-in table in Hinds Hall by room 120 on Friday 12:00-5:00 PM, or at the check-in table outside 304ABC on Saturday starting at 8:00 AM.

**Q:** Is the graduate seminar a Master’s degree requirement?

**A:** For some programs, yes. Master’s degree students in the MS-LIS, MS-LIS SM, MS-IM, and MS-EDS programs must attend at least one graduate seminar during their program. MS-ADS students are not required to attend. Attendance of a graduate seminar is a transcript/immersion milestone that must be completed by MS-LIS, MS-LIS SM, EDS, and IM students in order to graduate.

**Q:** How long is the event?

**A:** This seminar is 9:00 AM- 5:00 PM on Saturday, March 30th. Full attendance of Saturday events is required to receive milestone/immersion credit.

**Q:** Do I receive credit hours for the graduate seminar?

**A:** No, there are no credit hours, but the completion of the milestone/immersion requirement is noted on your transcript. By not requiring credit hours, we minimize the cost to the student.
Helen Benning Regnier iSchool Graduate Seminar
Frequently Asked Questions (continued)

Q:  *Is there a shuttle from the airport to campus?*
A:  Not generally, however Lyft and Uber are widely available in the city of Syracuse, as well as local taxi services. For those staying at the Sheraton, a hotel shuttle can be arranged from the airport to the hotel; call the Sheraton to arrange it when you arrive at the airport.

Q:  *Are meals provided at the graduate seminar?*
A:  There is a hot breakfast buffet on Saturday morning, catered lunch Saturday afternoon, and multiple coffee breaks throughout the day on Saturday. Optional event meals include informal food on Friday night in the iCafe, Hinds Hall. Vegan, gluten free, and other dietary restrictions should be indicated on the registration form and will be taken into account for all meals.

Q:  *How do I sign up for the graduate seminar?*
A:  Register for the seminar through its individual seminar’s page, which you can find on the iSchool website [https://ischool.syr.edu/events](https://ischool.syr.edu/events). Online registration options are available for first time attendees, returning attendees, alumni and practitioners. Fee payment is due when you complete the registration form. Optional events require RSVP and do not cost any additional fees.

Q:  *How often and where is the graduate seminar held?*
A:  Events are held three times each year, on campus in mid-spring, mid-summer and mid-fall.

Q:  *Can undergraduate students attend the seminar?*
A:  Yes, but they have to pay a registration fee.

Q:  *Can I attend more than one event?*
A:  Yes, we hope you will! Returning student attendees pay a reduced fee.

Q:  *What is the attire for the event?*
A:  Whatever you are comfortable with, casual is fine.

Q:  *What is the seminar "design breakout session"?*
A:  The design breakout session is an opportunity for you to collaborate with fellow attendees and work to solve a problem in a context you are interested in, such as app development, librarianship, helping a homeless population, smart city data, and others. It will involve brainstorming solutions, sketching and sharing your solution on a poster, working with other students across the iSchool programs as information professionals, and receiving guidance from design facilitators. Throughout the day of the seminar, you will alternate between working on the design breakout solution with your group, and hearing talks from researchers, faculty, alumni and professionals. You are required to participate.

Q:  *What are the seminar "afternoon discussion groups"?*
A:  The discussion groups are an opportunity for you to have an in-depth discussion with our researcher, faculty, alumni and professional speakers, and fellow students. Each round of the discussion groups will include 20 minutes for you to pick a table for a topic you are interested in discussing, talk at that table, then you can choose to move on to another table for the 2nd round, or stay at the first table. Most of the table topics will come from the seminar lightning talks, but you also will be able to suggest topics on Saturday that will be added to the topics. You are required to participate.
Helen Benning Regnier iSchool Graduate Seminar
Frequently Asked Questions (continued)

Q: **What is the policy for personal electronic devices?**
A: Notebooks will be provided for taking notes. Attendees should view the code of conduct policy on the event webpage regarding personal device use during seminar events. Recording is allowed.

Q: **Can/should I bring a resume?**
A: This is not intended to be a career event, but rather an iSchool community event. If you would like, bring business cards, not resumes.

Q: **What if I can’t attend all of the events on the day of the seminar?**
A: You should plan to change registration to a different seminar that you can fully participate in. Each seminar will address a different topic, and the average student should have the pick of 6 seminars during their program, so you should be able to choose a topic related to your personal interests!

Q: **How and when is the seminar completion certificate issued?**
A: The seminar completion is tracked with digital records only. No certificate is issued.

**What is the cost of the graduate seminar?**
The registration fee for the full seminar is $150 for first time attendees completing the milestone/immersion requirement for graduation. Return attendees: $100.00. Alumni/practitioners: $50.00. The fee does not cover an attendee’s travel, lodging, dinner, or parking expenses.

**What parking is available close to campus?**
Free parking Friday/Saturday/Sunday is available along Walnut Ave and Walnut Place (close to Bird Library and Schine Student Center) through 8 PM or 6 PM depending on the street signs. City street parking (6PM-6PM alternating even and odd days) is also free and available on streets close to campus, such as Harrison St. and Madison St. There is a parking garage with fees associated across from the Schine Student Center on Waverly Ave. Metered parking areas will be free on Sunday for those attending Sunday optional events. Please plan to spend half an hour finding parking and walking to campus, depending on parking location.

**Are hotel rooms available close to the seminar location?**
Yes, some. A block of rooms were reserved for event attendees at the University Sheraton Hotel. The reservation link will be on the seminar event page, or call them for reservations and mention you are part of this event. Reservations for the University Sheraton Hotel will close 1 month before the event, book early!

Q: **What if I have other questions about the event?**
A: Email them to the Administrative Coordinator; Margaret Craft at mscraft@syr.edu.